



N.C. ETHICS COMMISSION

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Volume 19, Issue 1

March 2016

2016 SEI FILING REMINDERS:

- Completed SEIs must be filed on or before **APRIL 15, 2016**.
- We strongly recommend that you file your SEI online at www.ethicscommission.nc.gov/sei. Filing online is fast, easy, ensures immediate confirmation of your filing, and saves your information for all future filings. Follow the instructions on our website to get an NCID user id and password prior to your initial online filing.
- If you filed a 2015 SEI **and** you have had **no changes** since your 2015 filing, you may file a 2016 SEI No Change Form, located on our website.
- You must file a 2016 Long Form if either of the following apply to you:
 - a. You filed a 2015 SEI but you have had changes since your 2015 filing; or
 - b. You are a first time filer or have been appointed to a new or additional position/board.
- If you filed a 2016 Candidate SEI Form, you do not need to re-file in 2016.

FREQUENTLY ASKED QUESTIONS:

Q: **Who has to file?**

A: All public servants, legislators and judicial officers (justices, judges, district attorneys, clerks of court) **must file an SEI annually**. *However*, State Employees who are covered by the State Government Ethics Act **and** earn less than \$60,000.00 annually do not have to file an SEI.

Q: **Do I have to file an SEI if I am no longer in office?**

A: Yes. Elected officers who were subject to the SEI filing requirements while in office (Constitutional Officers, Legislators and Judicial Officers) must file an SEI by April 15th **the year after leaving office**.

Q: **Do I still have to file if my term on a Board or Commission has already expired or will expire on or before April 15th?**

A: If your term has already expired or will expire on or before April 15, 2016 **and** you are still serving because you have not been replaced or have not resigned prior to April 15th, you are still required to file an SEI on or before April 15, 2016.

Q: **Do I have to file my SEI online?**

A: While the Commission strongly recommends that you file online, you have the option to file manually by printing out a blank hard copy, completing the form by hand, and mailing or hand-delivering the **original** completed form to the Commission.

Q: **Where can I find additional help and/or information regarding SEIs?**

A: Please review our SEI Helpful Tips, located on our website at www.ethicscommission.nc.gov/sei. Our website contains up-to-date Forms and information regarding disclosures, due dates, evaluations, penalties for failure to file, and public records information. Call us at (919) 814-3600.